

HEEP AREA V BY-LAWS

Annex 1

ADOPTED NOVEMBER 1993

ARTICLE I - Dues, Fees

Section 1

There shall be no dues in HEEP Area V.

Section 2

Nominal registration fee to defray the costs of meetings or conference rooms, and associated meetings costs shall be allowed. The Area Director shall approve the amount of registration fees at Area meetings. The Area Director shall cause an account of such receipts and expenses to be kept for inspection by the officers or members of HEEP upon request for a period of 18 months after their occurrence. Any surplus which accrues shall be applied to future legitimate expenses of the Area. It is not intended that the Area develops and maintains a permanent treasury.

Section 3

Any surplus funds used by the Area Director for travel to Area meetings and/or International meetings shall be limited to the actual cost of tourist rate airfare. Such expenditures are only to be incurred as the need arises and with the approval of the Area members at the Annual Area meeting.

ARTICLE II - Area Boundaries

Section 1

HEEP Area V boundaries are indicated on the attached map, which should be regarded as an integral part of this Article of the Area By-Laws.

ARTICLE III - Committee

Section 1

The members of HEEP Area V may, by two-thirds vote of those in attendance at any meeting, institute any Standing Committee it desires, for any purpose consistent with the HEEP Constitution, Area Charter and By-Laws.

Section 2

The Area Director shall appoint all members of Committees and shall further define the duties of all Committees.

Section 3

All committees shall submit an annual or final report to the authority that caused their appointment. Such reports may be formal or informal as directed by the Area Director.

ARTICLE IV - Cooperation

Section 1

Cooperation with other organizations, to the extent it does not compromise HEEP, is specifically allowed.

ARTICLE V - Vendor Participation

Section 1

Vendors (software, hardware and consulting engineering firms) offer a broad range of new technical knowledge in technical developments. Presentations at Area meetings by vendors shall reflect "state of the art" information with no promotional emphasis.

Section 2

The authority to monitor the content of presentation shall reside with the Area Director at Area meetings.

Section 3

Vendors are encouraged to have display rooms/booths for promotional literature and/or demonstrations. Vendor display rooms/booths will not be opened during regularly scheduled HEEP presentations except for private showings by appointment. The location of the display rooms/booths will be made by the Area Director.

Section 4

Since Area meetings are open to anyone who pays the registration fee, all vendor representatives must register for conference activities whether participating in the program or hosting display rooms/booths.

ARTICLE VI - Vacancies

Section 1

In the case of a vacancy in the office of the Area Director, the Area Secretary performs his/her duties. The Area Secretary also represents the Area at any HEEP meeting should the Director be unable to attend and should he/she not appoint another person to represent the Area in such a case.

Section 2

In the case of a vacancy in the office of the Area Secretary the Area Director appoints his/her substitute for the necessary period.